



Colonel Kedrick Wills
Director

Idaho State Police

Service Since 1939



C.L. "Butch" Otter
Governor

Research Analyst, Senior

Meridian, Idaho

The Idaho State Police has a Full Time opening for a Research Analyst, Sr. to work in the Idaho Statistical Analysis Center located in the Department of Planning, Grants, and Research. This position involves identifying and implementing appropriate research methods to collect and analyze data for written publications and oral presentations.

The unit is seeking a candidate with quantitative research skills and the ability to restructure existing data, perform statistical analysis, and report findings in a format appropriate to the intended audience. Good knowledge of Microsoft Office Suite, including Excel and Access, and excellent writing skills are desired.

The current position is limited service (see announcement for more detail).

This position has a budgeted starting pay rate of \$22.93/hr.

Successful applicants will be required to complete a background investigation and polygraph examination. Please see the ISP drug policy below.

Responsibilities:

- Works independently to plan, develop, implement, and present complex research and statistical projects.
- Develops research methodology, procedures, and forms for data collection.
- Writes clear instructions and definitions for survey distribution.
- Develops quality control techniques to select representative samples.
- Utilizes a variety of computer applications to perform data analysis including Excel, Access, Tableau, and SPSS
- Analyzes data collection systems and recommends modifications.
- Restructures statistical data to improve accuracy and ease of analysis.
- Examines, updates, and reviews data to determine statistical accuracy of data files and reports.
- Identifies inaccurate or questionable data and contacts providers to verify and correct.
- Evaluates and summarizes empirical research related to criminal justice.
- Interprets statistical findings of empirical research projects
- Develops conclusions, makes recommendations, and reports findings in written, graphic, tabular, and oral formats.

Minimum Qualifications:

- Good knowledge of research methods.
- Good knowledge of principles of statistics.
- Good knowledge of sampling theory and probability theory.
- Experience writing original research reports or materials.
- Experience compiling and analyzing statistical data and drawing conclusions.
- Experience using statistical software to analyze data.
- Experience interpreting and communicating (orally and in writing) statistical information to a target audience.

How to Apply: Please apply through www.DHR.idaho.gov and click on Job Seekers, Job Openings, and then Research Analyst, Sr. Follow the instructions provided. This job announcement will close on **Friday, December 1, 2017.**

700 South Stratford Drive, Suite 120 • Meridian, Idaho 83642-6251

EQUAL OPPORTUNITY EMPLOYER